



In the Footsteps of St. Dominic

October 5 -14, 2019

Registration Form

A registration form must be completed and submitted for each participant.

Registration is Land Only. Airfare must be purchased separately.

Registration Information			
Prefix:	Date of Birth:		
Name (as it appears on your passport):			
Name (for Name Badge)			
Email*:	(Updates regarding the trip will be sent by email.)		
Street Address:			
City:	State:	Zip Code:	
Home: ()	Cell: ()		

Registration Questions
Where did you hear about this pilgrimage? <input type="radio"/> Napa Institute Team Member <input type="radio"/> Dominican House of Studies Priest or Team Member <input type="radio"/> Friend/ Colleague <input type="radio"/> Social Media <input type="radio"/> Print Advertising <input type="radio"/> Online search engine
Is this the first time you are attending a Napa Institute event? <input type="radio"/> Yes <input type="radio"/> No
Do you have any dietary restrictions or special needs?

Passport (Required to Travel)	
Passport #	Country Issuing Passport
<input type="radio"/> Copy of Passport inside page showing name and photo is enclosed.	
<input type="radio"/> I'm applying for a passport and understand that I must supply a copy to Napa Institute by 6/01/19.	
Passport must be valid for three (3) months beyond the return date of the tour. Napa Institute is not responsible for passports that are not valid 3 months following the return date of the trip.	



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Room Information
Napa Institute will book premium rooms for guests. If you would like to upgrade, please indicate the level of room you prefer, and we will try to accommodate and will send you pricing information. Please note that an upgrade cannot be guaranteed.
I would like a room upgrade:
Roommate request if travelling single:

Fees and Payment Terms	
Special Early Bird Price, per person (register by March 1)	\$5,900
Regular Price, per person (after March 1)	\$6500
Single Occupancy Supplement (\$950)	
Total	
A \$1000 deposit is due at registration. A second payment of \$1000 is due on or before 03/01/2019. A final invoice, reflecting the final price, will be issued 07/01/19 and is due by 08/01/2019. Bookings made on or after 08/01/2019 require payment in full by credit card at time of booking.	

Payment Information	
Card Type: Amex Visa MasterCard Discover	Billing Address and Phone Number:
Name on Card:	
Card Number:	
Expiration: CVV:	
Trip Deposit Amount: \$	
Amount Authorized: \$	
Checks can be made payable to: The Napa Institute	
Mail checks to: 2532 Dupont Drive, Irvine, CA 92612	



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Personal Information Consent

A list of attendees will be distributed to the entire group before the trip. In addition to your name, please check the information you give us permission to include on this list. Please select “none” if you do not want any other information shared.

Address Home Phone Cell Phone Email None

Signature

Name (printed)

Emergency Contact in the US

In the case of an emergency, please provide the name and contact information of the person you would want us to contact:

Name

Phone #

Alternate Phone #

Email



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Release:

Napa Institute, its employees, shareholders, officers and directors (collectively “Napa Institute”) does not own or operate any entity which is to or does provide goods or services for your trip, including, for example, lodging facilities, transportation companies, local ground operators, including, without limitation, various entities which may utilize the Napa Institute name, guides, sightseeing companies, entertainment, food or drink service providers, equipment suppliers, etc. As a result, Napa Institute is not responsible for any negligent or willful act or failure to act of any person or entity. In addition, Napa Institute is not responsible for any negligent or willful act or failure to act of any other person or entity it does not own or control. Without limitations Napa Institute is not liable for any direct, indirect, consequential, or incidental damage, injury, death, loss, accident, delay, inconvenience or irregularity of any kind which may be occasioned by reason of any act or omission beyond its control, including, without limitation any willful or negligent act, failure to act, breach of contract or violation of local law or regulation of any third party such as a cruise line, airline, train, hotel, bus, taxi, van, local ground handler or guide, whether or not it uses the Napa Institute name, financial default or insolvency of any supplier which is to, or does supply any goods or services for this trip. Similarly, Napa Institute is not responsible for any loss, injury, death or inconvenience due to delay or changes in schedule, overbooking of accommodation, default of any third party, attacks or bites by animals, insects or pests, injury or death while on activities sponsored by lodging facilities or by other third parties, sickness, the lack of appropriate medical care, evacuation to same, if necessary, weather, strikes, acts of God or government, acts of terrorism, or the threat thereof, force majeure, war, quarantine, epidemics, or the threat thereof, criminal activity, or any other cause beyond its control. Napa Institute is not responsible for any loss incurred by traveller, including lost days of the scheduled cruise/tour, due to a cancelled flight or other means and modes of transportation.

Terms and Conditions

I have received, read and agree to the Terms & Conditions and Binding Arbitration Clause given below and to the Payment Terms, and “Release” outlined above. I agree to the cancellation terms and penalties.

Signature (Required to confirm reservation) _____



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Terms and Conditions

INCLUSIONS

- Eight (8) nights' accommodations at 4 star Hotels
- All Meals and beverages
- Luxury motor coach for specified sightseeing
- Tour manager while in Spain and France
- Local Catholic guides according to the itinerary
- Special and customized sightseeing and entrance fees according to the itinerary
- Daily Mass in unique and historical churches (all locations are tentative and subject to confirmation)
- Round-trip private airport transfers
- Hotel & city taxes

PRICING TERMS: These are outlined adjacent to the estimated selling price listed in this brochure.

PAYMENT TERMS: In order to meet deposit schedules with suppliers for this tour, Napa Institute asks for prompt payment on the requested dates. Please see the reservation form for the payment schedule. Late payments may result in cancellation of your reservation. Napa Institute also accepts Visa and MasterCard for payment. Traveler agrees not to dispute any credit card charges associated with this trip.

CANCELLATION POLICY: All cancellations must be received in writing. Cancellations made between time of deposit and 03/01/19 will be subject to a \$200 cancellation fee. Cancellations made between 03/01/19 and 07/01/19 will be subject to a \$350 cancellation fee. No refunds will be issued for cancellations made after 07/01/19. Penalties will be according to the fax or postmark date.

TRAVEL PROTECTION: Napa Institute does not provide travel insurance but highly suggests the purchase of travel protection, to help protect travelers' investment in the trip, and to help provide certain medical coverage while they are outside the USA. Suggestions are Travel Guard and Travel Insured. Plans help provide coverage for unexpected circumstances and help protect your trip and your investment. Terms vary, depending on the travel protection carrier chosen, and the terms of the plan purchased. Plans contain time sensitive benefits so we encourage travelers to purchase a plan at the time of initial trip deposit.

PASSPORT: A valid U.S. Passport is required of all passengers. Please apply for your passport immediately as passports may take a long time to process. Make sure to have it in your possession at all times while on tour. It must be valid for 6 months following the return date of the trip or boarding or entry into the destination may be denied. Please provide Napa Institute with a copy of the inside page of your passport (showing your name and photo) at the time of reservation.

AIRFARE: Transatlantic airfare is not included in the price.

**Contact Information: 855-740-NAPA (6272)
949-474-7732 (fax) events@napa-institute.org**



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ITINERARY: The Itinerary as presented is tentative and represents what we are planning for you, however it is subject to confirmations from many organizations. Because of changes in local schedules, we may need to alter specified events, dates and/or venues to better fit the overall plan. The right is reserved to alter or cancel the itinerary, at Napa Institute's sole discretion, as it may deem necessary or advisable.

LUGGAGE: Baggage is at owner's risk throughout the tour.

CHECKED BAGGAGE: Fees are not included in this tour package price. Most airlines charge fees ranging from free to \$75 per bag one way. For most airlines, the one checked bag is limited to 50 pounds and 62 inches (length + width + height). If these specifications are exceeded, excess charges may be collected by the airline at the airport. Do not lock baggage you intend to check in at the airport. Please confirm these specifications when you receive your final travel documents, as they can and do change.

CARRY ON LUGGAGE: You may also bring a small carry-on bag that will fit under an airline seat and on the small parcel racks of the motor coach, which average about 8 inches high by 18 inches deep. It is best if your carry-on bag is soft sided, as the parcel racks on the motor coaches are small. Currently, travelers are allowed to transport only small amounts of liquids, gels, lotions, aerosols or similar items on their person or in their carry-on luggage. Details will be in your final travel documents.

HAZARDOUS MATERIALS: Federal law forbids the carriage of hazardous materials aboard the aircraft, in your luggage, or on your person. A violation can result in five years imprisonment and penalties of \$250,000 USD or more (49 U.S.C. 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives, and radioactive materials.

HEALTH REQUIREMENTS: Travelers must be medically and physically fit for this tour. This tour requires significant walking, as motor coaches are not permitted to pick up and drop off in front of major attractions. Not every site may be wheelchair accessible or suitable for motorized scooters, walkers, and canes. Any special medical conditions or equipment must be advised in writing, for evaluation of feasibility, at the time of making your reservation. Should any special assistance be required, traveler agrees to bring a companion capable and willing to assist traveler.

STATE DEPARTMENT & OTHER AGENCIES: From time to time the State Department (www.state.gov) and the Center for Disease Control (www.cdc.gov) and other government agencies and departments issue travel advisories or warnings for one or more of the destinations that you may be visiting on tour. We encourage you to contact these agencies directly to obtain the most current information. Napa Institute cannot change the cancellation terms or conditions based on the issuance of any such warning or advisory or the occurrence of any terror, health or other incident in one or more of the places this tour is scheduled to visit. All cancellation penalties remain in full force and effect.

PHOTOGRAPHY: Napa Institute may take photographs or film of its trips and trip participants, and participant grants Napa Institute express permission to do so and for Napa Institute to use such for

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promotional or commercial use without payment of any fee or royalties.

UNUSED SERVICES: There is no right to a refund for any unused services.

PARTICIPATION: Napa Institute reserves the right to decline to accept or retain any participant on any of its tours if, in its sole discretion, it deems accepting or retaining any such participant as being detrimental to the tour. In the event any participant is removed from a trip, Napa Institute's only obligation is to refund to that person that portion of the payment allocable to unused services.

BINDING ARBITRATION: I agree that any dispute concerning, relating or referring to this Agreement, the brochure or any other literature concerning my trip, or the trip itself, shall be resolved exclusively by binding arbitration pursuant to the Federal Arbitration Act, 9 U.S.C. §§1-16, either according to the then existing Commercial Rules of the American Arbitration Association (AAA) or pursuant to the Comprehensive Arbitration Rules & Procedures of the Judicial Arbitration and Mediation Services, Inc. (JAMS). Such proceedings will be governed by substantive (but not procedural) Michigan law and will take place in Detroit, MI. The arbitrator and not any federal, state, or local court or agency shall have exclusive authority to resolve any dispute relating to the interpretation, applicability, enforceability, conscionability, or formation of this contract, including but not limited to any claim that all or any part of this contract is void or voidable. Please understand that by agreeing to these terms and conditions, you (and we) are waiving our right to a trial by jury.